

SHEFFIELD CITY COUNCIL

SCHEDULE OF FORTHCOMING EXECUTIVE DECISIONS

The Schedule is published weekly and items added within the last seven days are highlighted in bold.

1. This schedule provides amongst other decisions, details of those Key Executive Decisions to be taken by the Co-operative Executive, Executive Highways Committee, Individual Executive Members or Executive Directors/Directors in 28 days and beyond as required by Section 9 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.
2. The decision makers are:
 - **Co-operative Executive** - Councillors Terry Fox (Chair), Jayne Dunn, Julie Grocutt, Mazher Iqbal, Douglas Johnson, George Lindars-Hammond, Cate McDonald, Alison Teal, Paul Turpin and Paul Wood.
 - Where **Individual Executive Members** or **Executive Directors/Directors** take Key Executive Decisions their names and designation will be shown in the Plan.
3. Access to Documents - details of reports and any other documents will, subject to any prohibition or restriction, be available from the date upon which the agendas for the Co-operative Executive and Executive Highways Committee and reports on key Individual Executive Member and Executive Director decisions are published (five clear working days before the meeting or decision) and accessible at <http://democracy.sheffield.gov.uk> or can be collected from Democratic Services, Legal and Governance, Town Hall, Pinstone Street Sheffield S1 2HH.
4. A key decision is one that results in income or expenditure of more than £500,000 or is likely to be significant in terms of its effects on two or more wards. The full definition of a key decision can be found in Part 2, Article 13 of the Council's Constitution which can be viewed on the Council's website <http://democracy.sheffield.gov.uk>.
5. For details of the consultation process and how to make representations, please contact Democratic Services, Legal and Governance, Town Hall, Sheffield S1 2HH (phone 0114 273 4014 or email: committee@sheffield.gov.uk).

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
Not before 29 Oct 2021	<p>Sheffield Street Tree Strategy - Implementing the Working Strategy for the Removal and Planting of Street Trees</p> <p>This report builds on the principles of the Sheffield Street Tree Strategy and outlines a new decision process, including new public consultation approach for the removal and planting of street trees.</p>	Executive Member for Housing, Roads and Waste Management	Report of the Executive Director, Place	TBC	Place Gillian Charters Tel: 0114 2037528 gillian.charters@sheffield.gov.uk

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
Not before 29 Oct 2021	<p>Acceptance and Issuing (where required) of Sheffield City Region Brownfield Housing Fund Grant Funding (K)</p> <p>Sheffield City Region has endorsed the allocation of 'early delivery' Brownfield Housing Fund grant funding to the Council to support the development of strategic regeneration projects.</p> <p>The report will seek approval to accept and issue grants (where required, with appropriate delegated authority sought).</p>	Executive Member for City Futures: Development, Culture and Regeneration	Report of the Executive Director, Place	TBC	Place Janet Sharpe Tel: 0114 2735493 janet.sharpe@sheffield.gov.uk
Not before 29 Oct 2021	<p>Procurement of Furniture Removal, Storage and Disposals Contract</p> <p>A Furniture Removal, Storage and Disposals Contract requires procuring due to the current contract being due to expire at the end of December 2021.</p>	Executive Member for Finance and Resources	Report of the Interim Executive Director, Place	TBC	Place Jack Burns jack.burns@sheffield.gov.uk

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
17 Nov 2021	Disposal of Land at Prince of Wales Road, Manor Top (K) The report will set out proposals for a new retail development and how the retention of an existing boxing club are to be achieved at Manor Top.	Co-operative Executive	Report of the Executive Director, Place	09/11/21	Place David White Tel: 0114 2735465 david.white@sheffield.gov.uk

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
17 Nov 2021	<p>Sheffield Health and Care Partnership Vision Health and Care Provision in Sheffield in 2030 (K)</p> <p>The Executive is asked to review, discuss and endorse the 10 year vision document - <i>Health and Care Provision in Sheffield in 2030</i>.</p> <p>The vision was developed with organisational and professional leaders across our partnership and through conversations including the NHS, Sheffield City Council, Sheffield's voluntary and community sector and members of the public.</p> <p>This vision document is designed to be the start of a broader conversation within and across the member organisations of the Sheffield Health and Care Partnership (formally Sheffield Accountable Care Partnership), our people (staff and service users), and with our communities around the future of health and care provision in Sheffield and our role in the broader future of the city.</p> <p>The vision builds on existing local and national strategies (e.g. Health and Wellbeing Board Strategy).</p>	Co-operative Executive	Report of the Executive Director, People Services	09/11/21	<p>People Services Alexis Chappell</p> <p>alexis.chappell@sheffield.gov.uk</p>

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
17 Nov 2021	<p>Month 6 Capital Approvals 2021/22 (K)</p> <p>This report provides details of the additions and variations to the Capital Programme for approval by Cabinet, alongside details of procurement strategies and any capital grants for acceptance or issue.</p>	Co-operative Executive	Report of the Executive Director, Resources	09/11/21	<p>Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk</p>
17 Nov 2021	<p>Gambling Act 2005 - Statement of Principles (Policy) Approval Report</p> <p>The report will set out the details of the revised Statement of Principles (Policy) to be published under the Gambling Act 2005 and details of the consultation process that has been undertaken, and will seek approval on the final version of the Statement of Principles (Policy) and for it to be referred to Full Council for approval.</p>	Co-operative Executive	Report of the Executive Director, Place	9/11/21	<p>Place Shimla Finch shimla.finch@sheffield.gov.uk</p>

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
17 Nov 2021	<p>Leisure and Entertainment Facility and Services Review (K)</p> <p>Current arrangements with Sheffield City Trust (SCT) for the management of the Major Sporting Facilities (MSF), which includes Ponds Forge, Hillsborough and the Arena come to an end in 2024 and therefore there is a need to review who and how the facilities are run.</p> <p>Procurement and subsidy regulations do not allow the Council to extend the current relationship with SCT whereby they operate them for own purposes with funding from the Council, when the existing arrangements come to an end.</p> <p>The facilities are also in need of significant investment if we want high quality facilities that are modern and welcoming, accessible and inclusive.</p> <p>The Council has explored management and investment options that will enable it to achieve the most cost effective way to operate facilities whilst ensuring facilities are fit for purpose, affordable and sustainable and give us better control over the services that are delivered from the facilities than under the current arrangements.</p> <p>The management options considered were to bring the services in-house and manage them from within the Council, establish a Local Authority Trading Company (LATC) to operate the services or appoint an external partner through a tender exercise.</p>	Co-operative Executive	Report of the Executive Director, Place	9/11/21	Place James Barnes Tel: 20 53786 james.barnes@sheffield.gov.uk

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
17 Nov 2021	<p>Secondary Mainstream School Expansions (K)</p> <p>Allocation of future Basic Need funding (secured from the DfE) combined with additional corporate resource support to address the increasing demand on secondary mainstream places in the southwest of the city.</p> <p>Allocation required to support both permanent expansions in the South West and temporary expansions as required in other areas.</p>	Co-operative Executive	Report of the Executive Director, People Services	9/11/21	<p>People Services Nicola Shearstone Tel: 27 34041 nicola.shearstone@sheffield.gov.uk</p>

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
17 Nov 2021	<p>School Kitchen Equipment, Service and Maintenance Contract Re-tender (K)</p> <p>Permission required to re-tender the School Kitchen Equipment, Service and Maintenance Contract on behalf of 91 schools who are participating in the School Catering Contract 2021-2025.</p> <p>The current contract arrangements end on the 31st March 2022 and another contract needs to be in place by Monday 4th April 2022 when schools return after the Easter break.</p>	Co-operative Executive	Report of the Executive Director, People Services	9/11/21	People Services Leah Barratt Tel: 27 34767 leah.barratt@sheffield.gov.uk

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
17 Nov 2021	Procurement of the Technology Enabled Care (TEC) Monitoring Service Contract (K) The TEC Monitoring Service contract delivered by Centra will expire on the 31 July 2022. Therein, we are required to tender and procure a contracted provider for the delivery of this service.	Co-operative Executive	Report of the Executive Director, People Services	9/11/21	People Services Sarah Swinburn sarah.swinburn@sheffield.gov.uk

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
Not before 18 Nov 2021	<p>Provision of Post-Mortem Services for HM Coroner, South Yorkshire (West) (K)</p> <p>Sheffield City Council are statutorily required to provide a post-mortem service for HM Coroner South Yorkshire (West). This service is provided in different locations by specialist staff (on a fee per case basis). The specific nature of the work means there is no route to market, no alternative provisions possible and the service cannot be subjected to competition.</p> <p>The proposal is to produce a 3-year waiver for all categories of post-mortem (standard, forensic, and children's). This will remove the need to produce 9 separate waivers as has been done previously (one per category per year). This will save time and expenditure.</p>	Executive Member for Sustainable Neighbourhoods, Wellbeing, Parks and Leisure	Report of the Executive Director, Place	10/11/21	Place Ellie Fraser Tel: 0114 205 2478 ellie.fraser@sheffield.gov.uk

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
1 Dec 2021	<p>Kelham Island Experimental COVID19 Highway Restrictions</p> <p>Highway changes were made in July 2020 as part of the Council's emergency response to COVID19. These changes were made using an Experimental Traffic Regulation Order process which expires in January 2022. As there were objections to these changes, an Executive Member decision is required to retain or remove them.</p>	Executive Member for Climate Change, Environment and Transport	Report of the Executive Director, Place	TBC	<p>Place Matthew Lowe Tel: 0114 2736208 matthew.lowe@sheffield.gov.uk</p>

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
15 Dec 2021	<p>10 Point Plan for Addressing Climate Change (K)</p> <p>Sheffield City Council has declared a climate emergency and has a stated ambition to reduce its emissions to net zero carbon by 2030. This aim requires a wide range of action to be taken both by the Council and by others in the city.</p> <p>The 10 point plan provides an outline way forward for the Council, laying the groundwork required to make progress at pace and identifying key actions to reduce carbon emissions immediately.</p> <p>Laying the groundwork and then moving in an agile way allows the Council to react to fast changing funding opportunities and technologies.</p>	Co-operative Executive	Report of the Interim Executive Director, Place	07/12/21	Place Mark Whitworth Tel: 27 36924 mark.whitworth@sheffield.gov.uk

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
15 Dec 2021	<p>Month 7 Capital Approvals 2021/22 (K)</p> <p>This report provides details of the additions and variations to the Capital Programme for approval by Cabinet, alongside details of procurement strategies and any capital grants for acceptance or issue.</p>	Co-operative Executive	Report of the Executive Director, Resources	07/12/21	<p>Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk</p>
15 Dec 2021	<p>Revenue Budget and Capital Programme Monitoring 2021-22 - Quarter 2 (K)</p> <p>The report will provide the Quarter 2 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2021-22.</p>	Co-operative Executive	Report of the Executive Director, Resources	7/12/21	<p>Resources Ryan Keyworth Tel: 0114 2057303 ryan.keyworth@sheffield.gov.uk</p>

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
15 Dec 2021	<p>Parkwood Options Appraisal (K)</p> <p>In order for the Council to decide how best to proceed it has undertaken a project review and options appraisal for the delivery of future leisure development of the Parkwood site.</p>	Co-operative Executive	Report of the Executive Director, Place	7/12/21	<p>Place Tammy Whitaker Tel: 0114 2053230 tammy.whitaker@sheffield.gov.uk</p>
19 Jan 2022	<p>Month 8 Capital Approvals 2021/22 (K)</p> <p>This report provides details of the additions and variations to the Capital Programme for approval by Cabinet, alongside details of procurement strategies and any capital grants for acceptance or issue.</p>	Co-operative Executive	Report of the Executive Director, Resources	11/01/22	<p>Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk</p>

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
19 Jan 2022	<p>Housing Revenue Account (HRA) Business Plan and HRA Budget 2022/23 (K)</p> <p>The Co-operative Executive Report will provide an update on the Housing Revenue Account (HRA) Business Plan and proposes the HRA budget, rent and charges for 2022/23</p>	Co-operative Executive	Report of the Interim Executive Director, Place	11/01/2022	Place Janet Sharpe Tel: 0114 2735493 janet.sharpe@sheffield.gov.uk
16 Feb 2022	<p>Month 9 Capital Approvals 2021/22 (K)</p> <p>This report provides details of the additions and variations to the Capital Programme for approval by Cabinet, alongside details of procurement strategies and any capital grants for acceptance or issue.</p>	Co-operative Executive	Report of the Executive Director, Resources	08/2/22	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
16 Feb 2022	Revenue Budget and Capital Programme for 2022/23 (K) Report to propose the Council's Revenue Budget and Capital Programme for the financial year 2022/23.	Co-operative Executive	Report of the Executive Director, Resources	8/2/22	Resources Ryan Keyworth Tel: 0114 2057303 ryan.keyworth@sheffield.gov.uk
16 Mar 2022	Revenue Budget and Capital Programme Monitoring 2021-22 - Quarter 3 (K) The report will provide the Quarter 3 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2021-22.	Co-operative Executive	Report of the Executive Director, Resources	8/3/22	Resources Paul Schofield Tel: 0114 2736000 paul.schofield@sheffield.gov.uk
16 Mar 2022	Month 10 Capital Approvals 2021/22 (K) This report provides details of the additions and variations to the Capital Programme for approval by Cabinet, alongside details of procurement strategies and any capital grants for acceptance or issue.	Co-operative Executive	Report of the Executive Director, Resources	08/3/22	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
20 Apr 2022	Month 11 Capital Approvals 2021/22 (K) This report provides details of the additions and variations to the Capital Programme for approval by Cabinet, alongside details of procurement strategies and any capital grants for acceptance or issue.	Co-operative Executive	Report of the Executive Director, Resources	12/4/22	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk